

MOVIP CRITERIA FOR DROPPED AND COMPLETED COURSES ver. 6

WITHDRAWN STUDENTS

14 DAY GRACE PERIOD

Any student who leaves a MoVIP course during the grace period is considered "withdrawn". DESE does not pay the vendor for this course enrollment. This enrollment will not be entered on the student's transcript. Students with zero submissions and/or 0% grade will automatically be withdrawn by DESE.

STUDENT COMPLETION GUIDELINES

DROPPED STUDENTS

Any student who leaves a MoVIP course or is removed after the 14th day and before completing 80% of their course assignments will be considered a drop student. These students will have "Dropped" entered on their transcript. DESE does not pay the vendor for the second half of the enrollment unless they have completed 80% of their course assignments.

Transfer

Any student who has completed less than 80% of the course assignments and is leaving MoVIP to attend a public school, private school or home schooled will have "transfer" recorded on their records. DESE does not pay the vendor for the second half of the enrollment.

COMPLETION

Any student completing 80% of the course assignments will **not** be allowed to drop, and will be held academically responsible for the grade regardless of pass/fail. The student will be considered complete and "the percentage" will be entered on the student's transcript. Final exams and end of course exams are required for all students. DESE will pay the vendor for the second half of this enrollment.

Completion--special needs

Completion status for students with special needs will be determined by special education director.

21 DAY INACTIVITY REMOVAL

Any student who is inactive in a MoVIP course (not submitting work) 21 consecutive days, anytime throughout the term, will be removed from the course. Students will be warned 7 days prior to removal via phone. Students removed from a course for inactivity will be considered a dropped student and will have "Dropped" entered on the student's transcript. Students with documented medical or other issues resulting in non-activity can be given an opportunity to continue for an additional 2 weeks if they submit work and contact the instructor weekly.

Pace

Students will be encouraged to maintain a recommended pace in order to complete the course. Any students who have not completed a semester course within 6 months will be dropped from the course unless documented medical or other issues requiring a longer time are submitted and approved by the admissions officer.

FINAL GRADE

The final grade must be calculated using a grade of 0% for all assignments not submitted by the student.

STUDENT ENROLLMENT GUIDELINES

RE-ENROLLMENT

Students will only be allowed to re-enroll in the same MOVIP class once during one academic year. Students who have dropped out of more than 2 MOVIP classes in an academic year will have to obtain special permission from the admissions officer to enroll in any additional MOVIP classes.